



Addendum to CMS/CHS Handbook 2017-18 Academic Year

Website: www.islandcityacademy.org

Facebook: www.facebook.com/IslandCityAcademy

Twitter: Island City Research Academy

Project Foundry: ica.projectfoundry.org

ALEKS: www.aleks.com

General ALL ICA REMIND:

Text: (484) 517-4614 with this message @31117
Or Email: rmd.at/31117@mail.remind.com leave subject blank

ICA HS Only Remind:

Text: 484-517-4614 with this message @ga3d83
Or Email: ga3d83@mail.remind.com leave subject blank

ICA MS Only Remind:

Text: 81010 with this message: @gk39b
Or Email: rmd.at/gk39b@mail.remind.com leave subject blank

Mrs. Johnson: 715-822-5122 Ext. 240
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Mrs. Zipperer: 715-822-5122 Ext. 238
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Island City Academy Mission Statement

ICA brings students, parents, community members and experts together in a learning community where research and analysis are conducted to make a positive impact on learning. The Island City Academy will provide an environment that motivates and engages students with the knowledge and skills to excel in a global society.

Welcome

Welcome to Island City Academy. It is our mission to make your Academy years productive and enjoyable. This handbook is your guide as you work to make the most of this chapter of your educational career. We provide a quality education through a rigorous core curriculum of language arts, math, science and social studies as well as a wide range of exploratory courses. The middle and high school years are a transitional period between childhood and adulthood and should be a time for discovery and exploration. We challenge you to discover your abilities, strengths, and interests by exploring new curricular and co-curricular opportunities. The teachers, staff, and administration are all here to help you make your school years meaningful and enjoyable. However, how far you manage to travel on the path to success is ultimately your responsibility and your choice. Make your choice a good one. With a partnership between home, school, and community your dedication and hard work will facilitate educational success.

Colin Green
Principal

Introduction

Cumberland School District staff believes each student can work to her/his greatest potential, sample a variety of academic, technical, and creative classes and activities, and maximize her/his potential in order to achieve life-long learning. Island City Academy students are expected to follow all rules and guidelines set forth by the Cumberland School District, including those listed in the CMS and CHS Handbooks and additionally in this addendum for items unique to the ICA.

Enrollment

Enrollment at the Island City Academy is voluntary. Research shows that students have a variety of learning styles and needs. Our goal is to provide a unique learning environment that is different from the traditional school. Our program integrates curriculum, involves community volunteers and experts, provides students ownership of their learning goals, involves research activities, and gives students an opportunity to make a positive impact on the community. If a student and their family determine the charter school is not the best educational choice, the parent/guardian is required to formally withdraw the student. Withdrawal procedures are listed in the Student Attendance Procedures Section of the handbook. It is recommended the student withdraw at the end of the year to create a smooth transition to the traditional school.

Description of Admission Procedure

The Island City Academy shall have an enrollment of up to 60 students from grades seven through twelve. It is the Academy's intention to maintain full enrollment and balance the size of each class. All seventh through twelfth grade students in the Cumberland School District (including those who have open enrolled to the Cumberland District) are eligible to attend the Island City Academy. The charter school may not discriminate in admission or deny participation in any program or activity on the basis of a person's sex, race, religion, national origin, ancestry, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or

learning disability. Students with special education needs will be accepted whose IEPs can be met in the charter school with appropriate special education services provide by the Cumberland School District and such educational placement has been determined by IEP team as appropriate.

After soliciting applications from students throughout the school district and those open enrolled students, (1) if the number of students who apply are equal to or fewer than the number of seats that are available, all of such students would be entitled to enroll in the charter school after having met admission standards, and (2) if the number of students who apply to enroll in the charter school the enrollment deadline, a lottery will determine which new applying students will get into the charter school and which students will be placed on an ordered waiting list. Current charter school students are automatically enrolled for the next year and will not go to the lottery. Students that register after the lottery date will be accepted on a first come first served basis until the enrollment is full or will be placed on the ordered waiting list. A balance of grade levels and admissions priorities will be given consideration when conducting the lottery and when filling vacant spaces during the school year. ICA's governing board will make all admission determinations.

Admission priorities

1. The first goal of the board is to maintain full enrollment at 60 students (maximum 20:1, student:teacher).
2. The board will attempt to provide a balance between grade levels. This does NOT require the board to maintain an equal student division per grade level at all times. Balance may be affected by other factors such as enrollment requests, enrollment preferences as noted below, and student withdrawals. Balance in these situations is to be determined at the discretion of the board.
3. Siblings of current students of the charter school will be given enrollment preference over new applicants during the registration period.
4. Children of charter school staff and founders (original steering committee and the original governance board members) will be given enrollment preference over new applicants during the registration period.

Lottery procedure

1. The lottery includes any students, not already enrolled in the charter school and not meeting priorities above, who have applied for open positions in the school.
2. The lottery will be weighted to facilitate grade balance as necessary depending on the current school enrollment. Such weighting is solely at the discretion of the governance board.
3. The lottery will be conducted by the board at the first scheduled board meeting following the enrollment deadline.

Calendar

The current calendar of events can be found on the ICA website (www.islandcityacademy.org).

*If students are required to attend an ICA event outside of normal school hours, the charter school may substitute the extra hours for time during the school day at a future date. The principal will be consulted and all parents informed of any changes to the calendar and use of "flex" days.

Healthy Snacks

Everyday the ICA will provide a morning snack break. This is a short 5-minute break to refuel with a healthy individual sized snack. Students need to bring their own snack from home and be responsible for the cleanup of it.

Field Experiences/ Physical Education

Students should have proper clothing available here at school. Field days would require weather appropriate clothing for example: long pants, boots, and a rain jacket. Students will also need physical education clothes at school for everyday use. This should include shorts, t-shirt, deodorant and tennis shoes.

Withdrawal and Transfer From School

Parents/Guardians are required to formally withdraw their child from the Island City Academy. It is recommended the student withdraw at the end of the year. Any student planning on withdrawing will have a conference scheduled with school staff and his/her parent or guardian. Parents will be required to fill out a form to CMS or CHS.

Students, who have withdrawn from the Island City Academy, will not be given preferential treatment if they choose to return. They will need to go through the standard admission process along with other applicants and will not be considered as alumni.

Curriculum and Grading

The Island City Academy integrates the core curriculum subjects of math, science, social studies, and English language arts into units based on science, technology, engineering and mathematics (STEM) research themes. Using the Wisconsin State Standards, outlines and rubrics, students will be assessed to determine the level of performance reached for each specific standard. Friends and Family Teams will participate in regular goal setting meetings with the student and classroom teacher throughout the year to monitor student progress.

Students will have opportunities to explore and integrate art, music, physical education, media, and other skill areas during their projects. All students may choose to participate in the Cumberland School Districts band and/or choir program. High school students may choose up to two CHS classes to enroll in (this includes, but is not limited to band and choir) as long as space allows and it fits into their Personal Learning Plan.

PROJECT FOUNDRY High school students will use Project Foundry to propose projects. Through this program, students will earn their credits required for graduation. Students may propose a project that earns credit for an individual subject area or may combine more than one subject into a single project. Projects do not have to earn a full credit to be approved but students will be required to earn the total number of credits necessary for graduation.

GRADING SCALE:

To calculate GPA the grading scale is as follows:

A = 4 (94-100 pts.), A- = 3.667 (90-93 pts.), B+ = 3.333 (87-89 pts.), B = 3.000 (84-86 pts.), B- = 2.667 (80-83 pts.), C+ = 2.333 (77-79 pts.), C = 2.000 (74-76 pts.), C- = 1.667 (70-73 pts.), D+ = 1.333 (67-69 pts.), D = 1.000 (64-66 pts.), D- = .667 (60-63 pts.), and F = (50-59) No Credit.

Inc. = Student has not been able to complete the expected work on time and will be given a period of time by pre-arrangements with the teacher to finish the requirements. After 5 school days have passed, an incomplete grade will automatically be changed to a failing grade unless a passing grade has been submitted.

CREDIT REQUIREMENTS: 28 Credits required to graduate

- English – 4 Credits
- Science – 3 Credits
- Social Studies – 3 Credits
- Math – 3 Credits
- Physical Education - 1 ½ Credits
- Computer Education – 1 credit
- Fine Arts – 1 Credit
- Career Practicums and Business Skills – 2 credits
- Choice – 9 credits

GRADE REPORTS

Parents are encouraged to call whenever there is a concern that something might be wrong with their student’s school progress or reports. Grade reports and high school transcripts will be mailed to the parent’s or guardian’s home.

Report Cards: Report cards are computer generated and are available for distribution approximately two weeks after the conclusion of the 18-week (semester) grading period. Report cards indicate the grades earned and attendance for that period.

Progress reports: Parents and students can check Project Foundry (HS) and Powerschool (MS) for progress in classes anytime during the semester. Login information will be given to parents during open house prior to the beginning of the year.

HONOR ROLL

Students earning a semester grade point average of 3.60 or above will be placed on the high honor roll. Students earning a grade point average of 3.20 to 3.59 have earned honors. The honor roll will be determined and printed in the Cumberland Advocate at the conclusion of first and second semester.

YOUTH OPTIONS PROGRAM

Program Overview

The Youth Options program allows public high school juniors and seniors who meet certain requirements to take postsecondary courses at a Wisconsin technical college, a UW System college or university, a Wisconsin tribally controlled college, or a Wisconsin private, nonprofit college or university. Feel free to talk with the high school guidance counselor and your teacher to see if about eligibility and to participate if this coordinates with your Personal Learning Plan (PLP).

GRADUATION

Island City Academy students will participate in the Cumberland School District’s Graduation ceremony. If all graduation requirements for the Cumberland School District have been met, students from ICA will receive a Cumberland High School diploma with an Island City Academy endorsement. ICA students are designated by

wearing a distinct stoll. ICA students will be expected to complete all Cumberland School District requirements with the exception of the senior exit speech, which will be replaced with an ICA senior capstone project.

Parental Involvement

Parent involvement in the Island City Academy is a key component of its success. In addition to attending conferences and public presentations, parents participate by contributing in the classroom or on field trips, by inviting the class to their home or business for learning activities, by providing ideas for continued improvement of the school, by fundraising, and by becoming a reading coach, field study assistant, educational partner, governance board member or committee member. This form can be found on the ICA website.

Each student in the Academy forms a “Friends and Family Team” of 4-12 adults that are willing to attend student presentations throughout the year. Friends and Family Team members also participate in developing and evaluating educational goals, evaluating the student’s projects and presentations, sharing their skills and knowledge with students, and participating in the decision making of the charter school. Friends and Family Team members are expected to interact with students a minimum of three times a year.

Three or more public presentations will be held throughout the year for students to share their learning. During these events, the students’ family team members along with community members and educational partners attend and provide evaluations of the students’ projects. The students use the feedback to reflect and apply to the next presentation.

Parents will be invited to participate in action projects developed by the students and take part in fundraising developed by the governance board. When necessary, committees of parents will be formed to address needs for technology, curriculum, educational partners, funding, etc. The Academy’s success depends on the generous support of the parents/guardians, friends and family team members and educational partners.

We have read the age-appropriate CMS or CHS Student/Parent Handbook and understand the contents of the Handbook along with the ICA Addendum.

Student Name _____

Grade _____

Student Signature _____

Date _____

Parent Name (printed) _____

Parent Signature _____

Date _____

Please make sure the following forms are signed and returned to:

Mrs. Zipperer if you are a 7th or 8th grade ICA student

Mrs. Johnson if you are a 9th-12th grade ICA Student

- ICA Field Research Permission Slip and Assumption of Risk*
- ICA Behavior Contract*
- ICA Friends and Family Team Contact Information*
- ICA Handbook Addendum (this page)*
- ICA Parent Volunteer Form*
- CSD Emergency Form Updated*
- CMS or CHS Handbook Signature Page*
- CMS or CHS Athletic and/or Co-curricular Agreement*